

THE AGE OF CARING

CHC33015


Certificate III in Individual Support

Do you want to **support client choice, independence and promote well-being** in a caring environment?

Speak to our Career Discovery team to find out if a career in Individual Support is for you.

Visit training.diversitat.org.au/ageofcaring

*This training is delivered with Victorian and Commonwealth Government funding subject to eligibility requirements. We encourage people of all abilities to apply.

 (03) 5246 9600
 68-70 Little Ryrie Street
Geelong VIC 3220
 training.diversitat.org.au


NATIONALLY RECOGNISED
TRAINING

 **diversitat**
training

TOID 5819

Supporting client choice, independence and promoting well-being in Personal Care Work

Do you want a rewarding career and personal growth?

As a Personal Care Worker you can have a profound impact on the person you are caring for and their quality of life. People need support due to frailty in ageing, disability or diversity. We all need support at some point in our lives.

Your support can make a genuine difference to an individual's capacity to be connected to their community and give you purpose in your everyday work.

A well trained and experienced Carer underpins the recipients capacity to be part of their community and contribute in their unique way. And you will, in turn, contribute your unique understanding to the teams surrounding a care recipient.

Respecting the clients strengths, identity and developing a support plan together with them and or a carer, will hone your skills in listening and problem solving in relation to their unique personal goals.

There are multiple career pathways available in this growing industry; residential care, home care, community care, case work, and more. People with language and cultural skills other than English, awareness of diversity and a capacity for compassion, building trust and creativity are highly sought after.

Is job stability and security important to you? Enter a huge growth area.

The Health Care and Social Assistance industry is the largest employing industry in Australia. In 2019 there were close to 1.7 million people employed in this industry, which is projected to increase to over 1.9 million by 2024. *Source: Department of Education, Skills and Employment.*

Couple the booming industry growth and high demand for jobs with an ageing population, and community workers are assured job security, today and in the future.

About the certificate

This qualification reflects the role of workers in the community and/or residential setting who follow an individualised plan to provide person-centred support to people who may require support due to ageing, disability or other reason.

Work involves using discretion and judgement in relation to individual support as well as taking responsibility for own outputs. Workers have a range of factual, technical and procedural knowledge, as well as some theoretical knowledge of the concepts and practices required to provide person-centred support.

Possible job titles may include:

- Personal Care Worker
- Personal Care Assistant

Note: Completing a qualification does not guarantee a job outcome, the possible job titles above have been included as a guide only.

Further education pathways:

After successfully completing this qualification, students may undertake:

- CHC43115 Certificate IV In Disability
- CHC43415 Certificate IV In Leisure and Health
- CHC42015 Certificate IV In Community Services

Job Growth



Jobs for aged and disabled carers in Geelong are projected to increase by 19.8% over the next five years

Source: Department of Education, Skills and Employment.

Program Details

Delivery Mode/s



Blended - classroom based/online with work placement

Program Duration



2 days per week over 40 weeks

Delivery Site/s



Diversitat Training/
94.7 The Pulse
68-70 Little Ryrie
Street, Geelong

Work Placement

Learners are required to complete 120 hours of unpaid work placement. Diversitat organises and administers work placements to students during course services. The opportunity of work placement provides:

- The student with the opportunity to gain real world experience in their chosen industry;
- The student to gain initial access to a potential future employer; and
- The host employer to support and view a student as a potential employee.

Workplace learning programs are to achieve curriculum outcomes and enhance the vocational, educational and social development of students.

Diversitat ensures that students with special needs are provided with opportunities on the same basis as other students. This includes identifying and liaising with the workplace around adjustments and accommodations that students with disabilities may require.

Entry Requirements

The CHC National Training Package indicates that there are no qualification or other entry requirements for this qualification.

Diversitat recommended entry requirements:

- To be able to pass a Working With Children Check and National Police Check
- Certain level of Language, Literacy and Numeracy requirement





Technology Requirements

Diversitat Training qualifications require students to have an intermediate understanding of the use of computers and the internet. If they do not have skills at the required level they will be provided with additional support such as one on one training, mentoring and peer support.

Students are recommended to have access to a computer and a broadband internet connection at home.

Language, Literacy and Numeracy Requirements

All students are assessed prior to enrolment to ensure they achieve competence at the required Australian Core Skills Framework level utilising Diversitat's Qualification Suitability Assessment tool (LLN Robot) and during the pre-training review interview.

The tool assesses Reading, Writing, Numeracy, Oral Communication and Learning skills; as well as the applicant's suitability for the specific qualification applied for.

A Pre-Training Assessment is conducted prior to enrolment to determine the ACSF levels of the student.

Induction before you start the course

You will be given a formal induction at the beginning of your course. Important details are further communicated in the Student Handbook which can be downloaded from the Current Student page on the Diversitat Training website: training.diversitat.org.au/students/

There is a formal induction that you will be taken through including competency based assessment and reasonable adjustment, assessment methods, due dates and delivery requirements, surveys and the complaints/appeals process. Alongside this there are also worksite inductions conducted if you are participating in placement as part of your training.

Issuing Certificates/Statement of Attainment

On successful completion, participants will be issued with a certificate for this qualification within 30 calendar days. For unit completion only, a Statement of Attainment will be awarded.

Materials Required

Diversitat Training will provide all course information and resources; however, participants are required to provide their own work folders, pens etc. A materials/resources fee may be charged for course materials such as resources, handouts and text materials. Additional expenses/levies may be required for some courses to cover extra course expenses such as tools of trade, equipment, excursions etc. You will be advised if these expenses apply to your studies prior to enrolment.

Access & Equity / Reasonable Adjustment

We encourage people of all abilities to apply for our courses.

Modification or adjustments may be made to the learning materials and methods suitable to the student, where this does not affect the integrity of the learning outcomes.

At times students may require adjustment to assessment (for example students with a physical disability). By applying reasonable adjustment, aiming to respect the student's learning needs, whilst delivering quality training, and promote access and equity consistently to all students ensures a fair and reasonable assessment and work judged on merit, demonstrating no victimisation nor discrimination.

For more information about reasonable adjustment please download the latest Student Handbook by visiting the Current Students page on the Diversitat Training website: training.diversitat.org.au/students/

Recognition of Prior Learning (RPL)

Recognition of Prior Learning (RPL) involves a formal recognition of the skills and knowledge you have already achieved through previous studies, work and life experiences.

To obtain Recognition of Prior Learning you must satisfy the requirements for the entire unit, not just some parts of it.

If you believe you qualify, we will formally assess your existing skills and knowledge and determine if they can count towards your qualification and shorten the period of training.

This will take into account:

- work-related training courses
- on-the-job skills and work experience
- volunteer and community work
- a combination of all of the above

There are Fees for RPL that are determined based on units being assessed.

Credit Transfer

Obligation to recognise qualifications and statement of attainments (Credit Transfer)

It is our obligation to recognise qualifications and statements of attainment issued by other RTOs which align to your proposed course of study.

This is known as Credit Transfer (CT).

You may be eligible for credit transfer of units if you have studied before. This means you will not need to repeat a unit if you can provide certified evidence of successfully completing a unit that is equivalent to a unit currently included in a course or traineeship.

To apply for a Credit Transfer you will need to present the original certified copy of Qualification or Statement of Attainment and a transcript clearly indicating the course and units undertaken and results obtained. This should take place prior to the commencement of the course, for you to receive an adjustment to your fees.

If you are a full fee paying student, you will need to provide the evidence within 2 weeks of your enrolment application or you will be charged tuition for those units.

There is no fee for Credit Transfer.

Course Fees and Charges

This training is delivered by Diversitat Training TOID: 5819.

This training is delivered with Victorian and Commonwealth Government funding subject to eligibility requirements.

Different levels of Government subsidy are available – Diversitat Training can help you to determine if you are eligible for a Government subsidy of your training through Skills First.

More information about Fees and Charges can be found in our Student Handbook which can be downloaded at training.diversitat.org.au (*Current Students* page).

Skills First Funded

The tables on the following page provide the full breakdown of fees & charges for funded (funding without concession), concession funding and Fee for Service (full fee paying).

Diversitat Training staff will be able to help you determine if you are eligible for funding or Concession or no funding (fee for service). For a detailed explanation of Fees & Charges please have a look at our Fees & Charges page on the Diversitat Training website.

Learner Tuition Fees as published are subject to change given individual circumstances at enrolment.

Study options:

C = Classroom Based Learning
W = Workplace Based Traineeship

PLEASE NOTE: Fees may apply for placement depending on the facility. If additional fees apply, this will be discussed with any students affected individually.

Some courses are only available as full fee for service (FFS).

Skills First Funded

Study Option	Tuition Cost	Amenities	Materials	Resources	Other	Total Fee
Classroom Based	\$260.00	\$50.00		\$100.00	\$0.00	\$410.00

Skills First Concession

Study Option	Tuition Cost	Amenities	Materials	Resources	Other	Total Fee
Classroom Based	\$52.00	\$50.00		\$100.00	\$0.00	\$202.00

Fee for Service

Study Option	Tuition Cost	Amenities	Materials	Resources	Other	Total Fee
Classroom Based	\$4,550.00					\$4,550.00

Am I eligible for a funded place?

You may be eligible for funding support from the State or Commonwealth Government under a range of training support and incentive programs.

The Victorian Government Skills First funding is making vocational education and training more accessible to students who do not hold a post-school qualification, or who want to gain a higher level qualification than they already hold.

The Skills First funding is an entitlement to a Victorian government subsidised place in recognised training that can be accessed at any time and it will continue to be available for training at successively higher levels.

However, please note, undertaking this course may affect your eligibility for funded training with the Victorian Government in the future, as:

- You can't start* more than 2 subsidised courses in a year.
- You can't do more than 2 subsidised courses at the same time.
- You can't start* more than 2 subsidised courses at the same qualification level in your life.

Diversitat Training will check your eligibility before offering you a funded place.

Information on how to prepare for your eligibility assessment is here:
skills.vic.gov.au/s/how-to-check-your-eligibility

If you are eligible for funding, the Victorian Government Skills First can contribute to the cost of your training.

For more information on Skills First Funding visit:
education.vic.gov.au/skillsfirst/Pages/students.aspx

Student Handbook

The Student Handbook contains important information which individuals should read before enrolling in a course at Diversitat Training.

The handbook contains detailed information including:

- Training and Assessment
- Student application and enrolment
- Fees and charges, including fee waivers, and exemptions
- Students Rights and Responsibilities
- Policies

The Student Handbook can be downloaded from the Diversitat Training website:
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